Who Should Attend

This course is intended for students who want to expand their entry-level knowledge of Adobe InDesign by using advanced features and collaboration tools.

This course is a great component of your preparation for the Adobe Certified Expert (ACE) InDesign CC exam and the Adobe Certified Associate (ACA) Print & Digital Media Publication Using Adobe InDesign exam.

Course Objectives

Upon successful completion of this course, you will be able to use Adobe InDesign CC (2018) to create and deliver professional looking printed and interactive documents.

You will:
• Prepare documents for multiple formats.
• Manage advanced page layouts.
• Manage styles.
• Build complex paths.
• Manage external files and create dynamic documents.
• Manage long documents.
• Publish InDesign files for other formats and customize print settings.

Course Outline

1 Preparing Documents for Multiple Formats

Build Layout Versions
Link Content
2 Managing Advanced Page Elements
Create Repeating Content
Change Text Layouts
Create Transparency
Anchor Objects and Manage a Library

3 Managing Styles
Import Styles from Microsoft Word Documents
Manage Styles

4 Building Complex Paths
Create Bezier Paths
Create Clipping Paths
Create Compound Paths

5 Managing External Files and Creating Dynamic Documents
Import External Files
Create Document Sections
Insert Text Variables
Create Interactive Documents

6 Managing Long Documents
Create a Book
Build a Table of Contents
Create Hyperlinks and Cross-References
Generate an Index and Insert Footnotes

7 Publishing InDesign Files for Other Formats and Customizing Print Settings
Export PDF Files for Print
Export Interactive PDF Files and Files for Animation
Export Files for the Web
Manage Colors
Preview the Print Output
Create Print Presets

8 Appendix A: Mapping Course Content to Adobe Certified Expert: InDesign CC Exam

9 Appendix B: Mapping Course Content to Print & Digital Media Publication Using Adobe InDesign CC Exam

10 Appendix C: Productivity Enhancements

11 Appendix D: InDesign Language Support

12 Appendix E: Extension Manager CC