Teamwork and Team Building

Course Overview

This workshop will encourage you to explore the different aspects of a team, as well as ways that they can become a top-notch team performer.

Course Objectives

Students will come away with knowledge and skills to become a top-notch team performer.

Course Outline

1 GETTING STARTED
   Icebreaker
   Housekeeping Items
   The Parking Lot
   Workshop Objectives

2 DEFINING SUCCESS
   What is a Team?
   An Overview of Tuckman and Jensen's Four-Phase Model

3 TYPES OF TEAMS
   The Traditional Team
   Self-Directed Teams
   E-Teams

4 THE FIRST STAGE OF TEAM DEVELOPMENT-FORMING
   Hallmarks of This Stage
   What To Do As A Leader
   What To Do As A Follower

5 THE SECOND STAGE OF TEAM DEVELOPMENT-STORMING
   The Hallmarks of This Stage
   What To Do As A Leader
   What To Do As A Follower

6 THE THIRD STAGE OF TEAM DEVELOPMENT-NORMING
   The Hallmarks of This Stage
   What To Do As A Leader
   What To Do As A Follower

7 THE FOURTH STAGE OF TEAM DEVELOPMENT-PERFORMING
   Hallmarks of This Stage
   What To Do As A Leader
   What To Do As A Follower

Upcoming Dates

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<th>Date</th>
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View All Course Dates & Register Today
8 TEAM BUILDING ACTIVITIES
The Benefits and Disadvantages
Team-Building Activities That Won't Make People Cringe
Choosing a Location for Team-Building

9 MAKING THE MOST OF TEAM MEETINGS
Setting the Time and Place
Trying the 50-Minute Meeting
Using Celebrations of All Sizes

10 SOLVING PROBLEMS AS A TEAM
The Six Thinking Hats
Encouraging Brainstorming
Building Consensus

11 ENCOURAGING TEAMWORK
Some Things to Do
Some Things to Avoid
Some Things to Consider

12 WRAPPING UP
Words from the Wise
Review of Parking Lot
Lessons Learned
Completion of Action Plans